




All Staff Meeting Minutes: Apr. 23/10

Present: Cindy, Frank, Sabine, Brett, Heather, Louis, Kathy, Brian H., Toni, Forrest, Ethan, Jenny, Kris, Maureen

Celebrating Sabine's baby and Brian's farewell

 **Barnes & Noble bookfair** - happens this Fri., Apr. 23 at the South Burlington location. See the wiki homepage for more info.

 **Graduation June 9th, 2010** – Cindy will contact Penny to be keynote speaker. So far we have 26 HSC completers and 6 from ADP.

 **Biz Items** – Feb. 1/10 – spending freeze (only bare essentials!)

- no changes between now and Jun. 30th
- three board members plus Susan and Pixie will make recommendations to our Board for fiscal year '11 by early June.
- If you are on vacation in June and some crazy reconfiguration happens your supervisor will call you. So please provide a contact number so you may be reached if necessary.

 **Possible Opportunities – Grants and the like:**

- **People's Foundation** – already happening; received \$20,000 for a pilot program for ESL work readiness (aka *action research*)
- **Dollar General Foundation** – focusing on work readiness (Toni & Brian H.)
 - What are the best models for Youthbuild?
 - Should know about this grant by May 1st.
- **USDA** – three year grant for a full-time ESL teacher teaching soft skills in the context of work readiness. (New Farms for New Americans")
- **Homeland Security** – work with AALV and the Chittenden Bar Assoc.
 - how and why it's good to become a citizen; the legal piece is the paperwork involved.
 - we'd be doing the civics piece of this with lower level students who are not in our ESL classes.
 - probably a contract position (part-time) unless someone really wants to do this.

- **i3** – Investment in Innovation (Recovery Act)
 - innovative educational practices
 - big \$\$
 - we would take lessons we've used in HSC and apply them to this program.
 - grant is due May 11th.



Current Program Things

- Downtown space – overflow space on Cherry St.
- ADP – funding mechanisms change
 - Paid when projects get entered into the database and upon completing and graduating.
- College Essential (summer) – Jenny & Brett will be working at the new CCV location in Winooski in the VAL office. Great new space!
- Personnel – Brian H. is leaving and we'll re-vamp the position based on what we've learned.
 - Sabine – due date is May 18th. She'll be out for six months. When she resumes work she'll be back for 32 hrs/wk: Off on Mondays; here on Fridays for staff and team meetings.
- FAHC – Beth is integrated with Environmental Services
 - Perhaps offering a credential or pre-credential class (Frank is doing assessments on FAHC employees).
- ESD/RU/CWS – went from classroom to job coaching and moving people to employment.
 - Voc Rehab program "Creative Workforce Solutions"
- ESOL regrouping & waiting list

There will be changes between May 1st and Oct. 1st. All changes to be in place by Jan. 1/11.

Next all staff meeting: Fri. May 28th, 2010